

JOB DESCRIPTION: GARDEN MANAGER & TEACHER
THE EDIBLE SCHOOLYARD, a program of the Chez Panisse Foundation

The Edible Schoolyard Garden Manager & Teacher oversees all aspects of the one-acre, organic garden; designs and conducts daily garden classes for 6th, 7th, and 8th grade students, facilitates lesson and garden planning and guides the garden team in the development and maintenance of a productive, educational garden.

Responsibilities include but are not limited to:

TEACHING

- Design and conduct daily garden classes
- Guide students through propagation, planting, cultivation, composting, and maintenance of the garden, including creation and care of small garden structures
- Support the Teacher Liaison & King classroom teachers and the development of garden lessons that are integrated into classroom teaching and curriculum
- Mentor individual students in and out of class, model respect, curiosity for learning and encourage students' interests and talents
- Model effective classroom management and the ability to approach discipline creatively

GARDEN

- Lead and manage propagation and greenhouse work, soil fertility, composting, crop rotation, garden planning, pruning, irrigation, pest and disease management and small scale chicken husbandry
- Manage the garden and orchards at a level of production that ensures the supply of ample produce to the ESY kitchen and special events
- Ensure that garden facilities and equipment are in safe and reliable working order, i.e. tool shed, chicken coop, greenhouse, irrigation system, lawn mower, weed whacker, rototiller, hand tools, etc.
- Work with the keen aesthetic of the program in mind, including planting ample annual flowers and maintaining the health of perennial ornamentals
- Share the responsibility of caring for the summer garden with Assistant and Apprentice Garden Manager/Teachers
- Maintain seed library to ensure genetic diversity of open pollinated plants and share/exchange with other garden projects

MANAGEMENT

- Provide consistent leadership; train and collaborate with the Assistant Garden Teacher; train and supervise Apprentice Garden Teacher, and facilitate weekly garden staff meeting
- Hire and oversee training of Americorps member; attend Americorps site supervisor trainings/event and ensure accurate record keeping and documentation
- In tandem with the Program Coordinator, hire staff on an as needed basis
- Schedule and facilitate regular, individual check-ins with garden staff, to assure clarity of expectation and goals, and constructive feedback
- Meet regularly with Chef Teacher to coordinate plantings and harvests in tandem with lesson plans
- Work closely with Program Coordinator and Program Associate in the development of program goals and ensure accurate dissemination of information to the garden team.
- Maintain a high level of interest in the myriad components of the Chez Panisse Foundation & ESY program
- Participate in ESY/CPF staff meetings, staff and program development meetings
- In tandem with Program Coordinator, maintain working knowledge of garden budget and budget management

COMMUNICATION AND OUTREACH

- Cultivate communication and relationships with ESY/CPF staff, King classroom teachers and administrative staff; extended community of parents, local businesses, neighbors, school garden educators and potential ESY affiliates
- Stay abreast of King events and activities; be an active presence in the school community; attend King all-staff meetings as appropriate
- In tandem with Garden Consultant, organize and participate in monthly garden trainings for NHC garden educators; organize ESY volunteer and community garden workdays and plan and implement the yearly plant sale
- As a member of educational and sustainable agriculture communities, represent ESY/CPF to the wider community, to include public speaking, attendance and/or participation in related meetings or conferences
- Welcome the program's many visitors; be aware of classes with media visits and give interviews; participate in ESY/CPF events and community outreach
- Ensure an engaging and rewarding experience for volunteers; provide orientation to the garden and garden class
- Document and develop tools to ensure dissemination of ESY program information

SUPERVISION AND REPORTING

- The Garden Manager & Teacher reports to the Program Coordinator and collaborates with the entire ESY staff
- Annual evaluations will be led by the Program Coordinator to assess performance and establish goals

DISSEMINATION OF TOOLS AND DOCUMENTATION

- Participate in the development and delivery of an ESY Academy
- Maintain a daily record of classes, garden work, planting rotations, and manager log.
- Contribute to the writing of ESY/CPF tools and materials, including but not limited to ESY newsletters and manuals

QUALIFICATIONS

- *Minimum* 3 years experience teaching middle or high school youth in a culturally and racially diverse setting
- *Minimum* 3 years experience managing a farm or educational garden
- Significant experience and success with managing and training staff
- *Strong interpersonal skills*; ability to work well with youth, the media, within a public school and wide range of situations.
- Credentialed teacher and/or bi-lingual a plus

LICENSE AND CERTIFICATES

- Possession of a valid California Drivers License

COMPENSATION

- Training to begin end of August 2008.
- Full time, salary based on experience
- Generous benefits package

TO APPLY

Please mail your resume and letter of introduction:
The Edible Schoolyard Attn: Kyle Cornforth
Martin Luther King Jr. Middle School
1781 Rose Street
Berkeley, CA 94703

Open Until Filled

No calls please